

TexShare Card Application Lending Policy

MB Noelke Jr Memorial Library
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101 S Broadway
Mertzon, Tx 76941

Phone: 325-835-2704
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Email: irion.librarian@co.irion.tx.us
Website: <https://mertzon.ploud.net>

Hours of Operation

Monday-Friday: 1:30pm-5:30pm

The library is closed on the following holidays and on occasion, linked days: New Year's Day, MLK Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day and Friday after, Christmas Day and possible extra days. The library may also close for special circumstances.

Obtaining a TexShare Card

TexShare Card request at MB Noelke Jr Memorial Library requires a photo ID and proof of resident and must be 18. Patrons must have had an active borrowing record at MB Noelke Jr Memorial Library for at least six months and have no overdue items, fines, or fees on account.

Using a TexShare Card

TexShare card holders may apply for MB Noelke Jr Memorial Library card at front desk during open hours. Patrons must present Texas photo ID and proof of current address.

Loan Policy

Loan period: 21 days

Maximum number of items allowed to be borrowed at a one time: 3

Maximum number of renewals: 2 in person or by phone

Renewals will not be allowed within ten day of TexShare Card expiration date

Returns

All materials belonging to MB Noelke Jr Memorial Library may be returned inside the library at circulation desk or placed in outside book return. Items returned after regular hours will not be checked-in until the following day. The borrower will be responsible for any fines on account.

Restrictions and Limitations

Borrowing is not permitted from: Special Collections and Reference.

TexShare card holders are not eligible for Interlibrary Loan through MB Noelke Jr Memorial Library and are referred to their "home" Library for this service.

TexShare card will be valid for 12 months and renewable if patron has no overdue items or fines at MB Noelke Jr Memorial Library or any other libraries used. Patron should present expired TexShare card in order to renew. Patron will adhere to the borrowing and return policies of the lending libraries. Patron's are responsible for fines and replacement cost of lost or damaged material belonging to any loaning Library.

Fines and Fees

Overdue fines: \$.05 per day

Lost Items

Cost of lost or damaged items: borrower will be charged the price of the item, failure to pay fines or cost will result in loss of Library privileges

Cause for suspension of library privileges:

3 or more items overdue

\$5.00 or more owed to the Library in fines or bills for lost or damaged items

Not returning overdue items which have been recalled

All patrons on account will be blocked until issues are resolved

Recalls

A borrower may be notified by telephone, email, or letter that an item has been recalled and will not be renewed. Patron will be given five days from the notice to return the recalled item.